

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11 FEBRUARY 2019 AT 7.30 PM AT THE VILLAGE HALL

Present: Vice-Chairman: Cllr. Mrs C Adams

Cllrs. C L Atkinson, R L Bass, A J Gable, J C Gregan and Mrs A V Heaviside.

Apologies for absence were received from Cllrs. F A Delderfield, J V Keyes and B S Marshall.

The Chairman welcomed Cllr Iain Macgregor, a member of Wickham Bishops Parish Council, to the meeting.

015.19 MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of the Council held on 14 January 2019 were confirmed and signed.

016.19 DISCLOSURES OF INTEREST

The Chairman reminded Members that, in common with other local authorities, this item is placed high on the agenda to give Members the earliest opportunity to declare known interests in items set out for later discussion; notwithstanding that they should also declare interests as soon as they become aware should the need arise throughout the meeting. There were no disclosures

Members were also reminded to review and update if necessary their interests recorded in the Register of Interests and which they are required to declare under the Localism Act 2011 and the Council's Code of Conduct.

017.19 ADJOURNMENT FOR THE PUBLIC TO SPEAK

Two members of the public were present. Mr Noel Tilbrook said how popular and useful the School Road entrance to the Jubilee Recreation Ground is with many people and offered some earth retaining materials if they can be useful to help renovate it free of charge. Mr Tilbrook was thanked for his offer and Cllr C L Atkinson will investigate further with him.

018.19 CHAIRMAN'S ANNOUNCEMENTS, REPORTS OF OTHER BODIES AND GENERAL CORRESPONDENCE.

Information was received from Fitsteps Healthwalks about their services; the Essex Energy Switch; and the priority service in the case of powercuts.

Information was received from the Returning Officer at Maldon District Council about the elections of District and Parish Councillors in May at which time the term of office for all members of these Councils expires. The information sets out the key dates and briefing sessions will be offered.

Cllr Mrs A V Heaviside commented on some footpath matters which had been reported and investigated by the Essex County Council.

Cllr C L Atkinson reported on a meeting with Essex Police and Fire Brigade who would like to put smoke alarms in all properties in Essex. The local police intend holding informal meetings with the public across the District each month including at the Bakery, Little Braxted.

019.19 MATTERS ARISING FROM THE MINUTES

Cllr R L Bass supported the actions taken in respect of the “layby” and walkable verge in Colchester Road. It was agreed that the Council would support the idea of future community use or volunteer library at Wickham Bishops if a viable plan were argued.

020.19 PLANNING POLICY AND STRATEGY:

Neighbourhood Plan Steering Group: The notes of the Steering Group meeting of 5 February were received and noted

Wickham Bishops Neighbourhood Plan Consultation: There were no comments on the consultation.

021.19 PLANNING APPLICATIONS

Planning Appeal: Notice of Appeal was received in respect of MAL/FUL/18/00952, Single storey family dwelling at land adjacent to 18 Totham Hill Green.

Planning Decisions: The Clerk reported on the latest planning decisions.

Latest Applications: Comments on planning applications received up to week ending 8 February 2019 were as follows:

HOUSE/MAL/19/00030 Proposed first floor rear extension. 2 Foster Road. The Council believes the proposed development will not be harmful to the site or appearance of the area and recommends approval.

FUL/MAL/19/00050 Change of use of land from agricultural to residential. Maypole Hall Maypole Road. The Council notes that this application is for land in the open countryside well outside of any settlement development limits and there is no justification for the proposed use. Residential use would be contrary to the Local Development Plan. The Council recommends refusal.

FUL/MAL/19/00011 Demolition of existing dwelling and erection of replacement single storey dwelling. 5 Mount Lodge Chase – The Council raises no objection and has no comment.

HOUSE/MAL/19/00084 Part conversion and extension of existing garage to provide ancillary domestic accommodation. 9 Heriot Way – The proposed extension, due to its location, will be barely seen from and will not overlook the neighbouring properties. The Council recommends approval.

WTPO/MAL/19/00104 T3 Cherry - Crown lift to 4m and reduce crown overhanging No.28 by up to 2m. To reduce interference between tree and properties. Pond House 26 Maldon Road – The Council has no comments but supports the views of the Tree Officer.

RES/MAL/19/00072 Reserved matters application for the approval of appearance, landscaping, layout and scale on approved planning application OUT/MAL/15/00267 allowed on appeal APP/X1545/W/15/3133309 (Outline planning application with some matters reserved for the residential development of 14 dwellings, garages and associated works). Land East Of Malone Cottage Maypole Road, Wickham Bishops – The Council is concerned about the layout and allocation of types of dwelling and believes more bungalows should be included; parking spaces are inadequate and will encourage unacceptable parking in Great Totham Road which is frequently congested with vehicles along its length as a result of the local businesses, the sports ground and school. There is no footway on the south-east side of the road. The Council recommends refusal

MLA/MAL/19/00127 Application for a modification to Section 106 legal agreement executed under planning application FUL/MAL/98/00619. The Walnuts 61 Broad Street Green Road – The structure which is the subject of the agreement is located off a farm track and clearly within the grounds and physically part of the premises known as 61 Broad Street Green Road. The structure would otherwise be classed as development on the back-land of 63 and 65 Broad Street Green Road, as clearly shown on the plan supplied, were it not for this physical relationship to number 61. The Section 106 Agreement remains clearly valid and appropriate. The Council recommends refusal.

HOUSE/MAL/19/00136 Proposed single storey rear extension, new roof to dormers and changes to external finishes. 8 Morton Road – The Council raises no objection and has no comment.

022.19 FINANCE:

Confirmation of Payments: Payments were confirmed for:

Amount (£)	Payee	Service
862.80	Navigus Planning Ltd	Neighbourhood Plan Consultancy Fees
316.55	Maldon District Council	Grass Cutting
37.50	C R Potter	(D Reeve) Update Chairman' Board £30.00 Postage Stamps £7.50
40.00	RCCE	Two places on Neighbourhood Plan Training Sessions
50.00	Great Totham Gardening Club	Donation for upkeep of flower beds on Green
444.00	C R Potter	Salary/allowance
300.00	R Clark Landscapes	Fencing at School Road entrance to Jubilee Recreation Ground

Insurance Arrangements: The annual review of the Councils Insurance Policy was carried out and confirmed that there are no changes required apart from values being adjusted for inflation where appropriate. The Brokers, Came and Co. will review the current providers, Hiscox, against others to ensure value for money.

023.19 AMENITIES

Report of the Chairman of the Amenities Committee: Cllr C L Atkinson reported that he is able to build up the area below the seat at Beacon Hill with sleepers and infill for £320 and it was agreed to go ahead. The roundabout at Totham Hill Recreation Ground will be removed soon for repairs by Cllr. Cllr B S Marshall. The report was received and adopted.

Annual Playground Inspections: It was agreed to continue with independent playgrounds inspections arranged by the Maldon District Council for £58 each.

Jubilee Recreation Ground Access: Several representations were received from parishioners about the School Road access to the Jubilee Recreation Ground being closed for safety reasons. It was agreed that the access should be reinstated, probably by a sloping ramp and handrail at a cost of approximately £1,600. Cllr C L Atkinson will look at this and any other options and obtain quotations.

024.19 HIGHWAYS AND TRANSPORTATION

Localism Rangers Work: A damaged sign was noted at the Beckingham Road junction.

Maldon Road Footway: a request has been made to the Highways Panel to complete the walkable verged in front of the “layby” section.

Temporary Traffic Regulation Orders: an order has been made to close Captains Wood Road on 23 February for telephone works.

Update on Highway Faults Reported: No action is to be taken at present on an overturned bus stop sign at Colchester Road and dislodged kerbs at the corner of Bull Green

Obstructed Public Right of Way: An obstructed public right of way near Captains Wood has been reported as a highway fault.

Chelmsford Park & Ride Consultation: This will be carried forward to the next meeting. It was thought that the service is reasonably successful and should be left as it is. It was also thought that a charge should not be made for parking.

Request for Speed Limit in Maypole Road: A resident who lives near the pet shop has asked if the Council is able to help to reduce the speed limit and install speed cameras in this area of Maypole Road. The area is busy with the shop and nearby stables and contains a bend and the junctions of three joining roads. It was recalled that previous efforts to have the speed limit reduced had failed but a further request could be made. Cllr R L Bass declared an interest in this matter and did not take part in the discussion.

025.19 COMMUNITY POLICING, SAFETY AND REGULATION

Speedwatch Report: Cllr C L Atkinson gave a report on the latest Speedwatch activity. The team he said is short of volunteers with only two people attending last time.

Community Protection Team Report: The latest Community Protection Officers report was received and noted. Cllr Atkinson and the Clerk had met with the Team to discuss actions and priorities and notes of the meeting are attached. One of the actions later on the day of the meeting was to visit Walden House Road to carry out a further check on illegal parking.

Control of Dogs: The Clerk and Cllr Atkinson had discussed the new Public Space Protection Orders with the Community Protection Team and confirmed that the orders relating to dogs being on leads in public places covers all parishes in the District. Dog fouling is a separate issue and the Team will carry out earlier patrols to try to catch a persistent offender at Bull Green. If a successful prosecution (or payment of a fixed penalty) is made it will be well publicised to deter others. The Council has an extant byelaw against any dogs at all on certain public open spaces which will need to be revoked.

026.19 SCHEDULE OF MEETINGS FOR 2019/20

A Schedule of Meetings for 2019/20 was agreed and is attached to these minutes.

027.19 ANNUAL PARISH MEETING

The Annual Parish Meeting is planned for 11 March and the Clerk will invite the District Councillors for the Ward and County Councillor for the Division.

027.19 ANY OTHER URGENT BUSINESS AND FUTURE AGENDA ITEMS

There were no items.

The meeting closed at 9.42 pm

Great Totham Parish Council

Meeting with Community Protection Team on 6 February 2019 at Maldon

Present: Cllr Colin Atkinson, Clive Potter, Adrian Rayner and two members of the Team.

Use of the Service: Following the year-long trial of using the Service the Parish Council has agreed to continue and has increased its budget to extend the use of the service. The budget will enable the service hours to be increased from three to five hours a month from 1 April. Adrian confirmed the Team will have the capacity.

Dog Fouling: It was noted that most people walking dogs do clear up after them and most areas are clean. Bull Green is an exception and has regular fouling between 05.00 and 05.30 and again in the early evening. The same person is not necessarily the offender on both occasions but both approach the Green from the Chasefield Estate direction and one dog is probably a dark brown Labrador. The Team has installed warning signs and will carry out checks at those times although darkness at present may impede this.

Dog Control Orders: The Maldon District Council public protection order made in November covers the whole of the Maldon district in respect of dog control in public places.

Speeding: The Team will carry out Trucam patrols earlier and later in the day when these times have more daylight. Additional sites will be examined for checks at Maldon Road, between the speed limit start and Captains Wood Road; and Mill Road.

Parking: The Team will continue to visit Walden House Road in respect of parking in connection with the School and contact the South Essex Parking Partnership in connection with an experimental initiative.

Jubilee Recreation Ground: Extra patrols will be carried out during summer evenings. Criminal offences will need to be reported to the police and contact information put in the Parish Magazine (see below). Crimestoppers should also be used. Reporting is essential.

Activity Reports: These are regularly reported at Parish Council Meetings. Tru-Cam checks show locations and future reports will also include location of other checks or patrols but not to the extent of making reporting onerous.

Intelligence: As well as visibility the Team's success depends on reporting and intelligence. The Parish Council and the community generally are encouraged to report offences directly and give as much information as possible such as times and descriptions.

Team Contact Details: e-mail communityprotectionofficers@maldon.gov.uk

Telephone numbers: During office hours 01621 852475, Mobile 07771 935330
Also use Crimestoppers

GREAT TOTHAM PARISH COUNCIL

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SCHEDULE OF MEETINGS & OTHER DATES 2019/2020

2019		2019	
Mon 11 March	Annual Parish Meeting	Mon 21 October	Council
Mon 11 March	Council	Sun 10 November	Remembrance Service
Tue 19 March	Planning Committee*	Mon 18 November	Council
Sun 7 April	Clean up Day	Mon 16 December	Council
Mon 15 April	Council		
Thurs 2 May	Parish Council Election	2020	
Mon 13 May	Council (Annual)	Mon 13 Jan	Council
Tue 21 May	Amenities Committee	Mon 10 Feb	Council
Mon 10 June	Council	Mon 9 March	Annual Parish Meeting
Tue 25 June	Planning Committee*	Mon 9 March	Council
Mon 15 July	Council	Sun 5 April	Clean up Day
Tue 23 July	Planning Committee*	Mon 6 April	Council
Mon 19 August	Council	Tues 14 April	Planning Committee*
Tue 27 August	Planning Committee*	Mon 11 May	Council (Annual)
Mon 23 September	Council	Mon 8 June	Council

1. All Council and Committee meetings and the Annual Parish Meeting start at 7.30pm (Council follows the Annual Parish Meeting in March).
2. *Most planning applications are considered at Council meetings. Planning Committee meetings are scheduled to consider applications received with consultation time limits falling outside of the Council meeting cycle. These meetings will only take place if required and confirmed by agenda/notice.
3. Additional Amenities Committee meetings will be arranged as required and advertised on the notice boards.
4. Meetings are normally held at the Village Hall and are open to the public unless, by resolution, the Council decides otherwise. Time is set aside at the beginning of each meeting for the public to speak about the business of the Council.
5. Any changes to time or venue are stated on the meeting notice.

11 February 2019