

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON MONDAY 13 FEBRUARY 2023 AT 7.30 PM AT THE VILLAGE HALL

Present: Councillor F A Delderfield (Chairman)

Councillors Mrs C Adams, Mrs H R Dundon, Mrs A V Heaviside, B S Marshall and J V Keyes.

Apologies for absence were received from Councillors C L Atkinson A J Gable, J C Gegan and District Councillor R Siddall.

035.23 DISCLOSURES OF INTERESTS

There were no disclosures.

015.23 ADJOURNMENT FOR THE PUBLIC TO SPEAK

One member of the public was present. There were no questions.

016.23 MINUTES OF THE PREVIOUS MEETING

The minutes of the Meetings of the Council held on 16 January 2023 were confirmed and signed.

017.23 MATTERS ARISING FROM THE MINUTES

On the report about plastic re-cycling, Cllr. R Siddall clarified that plastic recycling excluded plastic bags.

018.23 CHAIRMAN'S ANNOUNCEMENTS, REPORTS OF OTHER BODIES AND GENERAL CORRESPONDENCE.

There were no items of general correspondence.

Maldon District Council: Cllr R Siddall was unable to attend but sent the following report which was noted:

019.23 PLANNING POLICY AND STRATEGY:

There were no policy matters to report.

020.23 PLANNING APPLICATIONS

Planning Appeal: Notice of appeal was received in respect of MAL/00520/HOUSE and MAL/00520/LBC, for Demolition of existing single storey side and rear extensions and construction of single storey side and rear extensions. Detached garage, new hardstanding and changes to fenestration, along with internal alterations. Walnut Cottage 16 Totham Hill Green. This was noted.

Land at Walden House Road: A copy letter from Great Totham Primary School objecting to this application was noted in respect of OUT/MAL/22/01257, Outline planning application (with matters reserved) for up to 49 new residential properties with all associated access, servicing, parking, landscaping, open space, drainage, utilities and associated infrastructure. Land at Manor Farm Walden House Road.

Planning Decisions: The Clerk reported on the latest planning decisions of the Maldon District Council.

Latest Applications: Comments on planning applications received up to week ending 10 February 2023 were as follows:

Note: The Parish Council receives notification of and may give its views on planning applications, in accordance with planning legislation, policy and local plans. The Maldon District Council is responsible for making decisions on them.

HOUSE/MAL/22/01157 Side and rear two-storey extensions, attic conversion to form chalet bungalow, replacement double garage and associated landscaping. Greenhayes Plains Road – The proposal respects the density and pattern of development in the location and is in harmony with the existing dwellings. The Council recommends approval.

HOUSE/MAL/23/00051 Single storey extensions and alterations to the fenestration. Beacon Hill House Beacon Hill – The scale and bulk of the proposed development is not considered to be out of proportion to the plot and would not result in substantial and detrimental harm to the site or the character and appearance of the rural area. The Council recommends approval.

021.23 FINANCE

Confirmation of Payments: Payments were confirmed for:

Amount (£)	Payee	Service
506.76	Maldon District Council	Community Protection Team Oct – Dec 2022
420.00	Hallwood Associates Ltd	Tree survey & risk assessment - oak tree at Cricket Ground
820.00	C R Potter	Salary/allowance

Section 137 Expenditure: The Department for Levelling Up, Housing and Communities has advised that the sum for Section 137 expenditure is increased from £8.82 to £ 9.93 for 2023/24. (Note: Section 137 of the Local Government Act 1972 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure authority.

Insurance Claim for Village Sign: the Clerk reported on correspondence with the insurer's solicitors about handling VAT on the recent claim.

Changes in Business Banking Requirements: The Clerk reported on changes to banking signatory arrangements as a result of recent changes in legislation.

Burial Ground: The Clerk has been working with the Churchwarden and Vicar at St Peter's Church to estimate the amount of funding required to purchase and develop the extension to the burial ground. The whole project is planned in three stages with stages one and two estimated at £16,000. (see attachment). Adjustments to this amount will be made under stage three.

A planning opinion from the District Council indicated that planning permission will be granted subject to various conditions.

022.23 AMENITIES

Report of the Chairman of the Amenities Committee: Cllr C L Atkinson reported on broken equipment at the Jubilee Recreation Ground following a complaint. The report was received and adopted.

Trees at the Cricket Ground: A report on Oak and Ash trees at the Cricket Ground was received and Cllr B S Marshall offered to carry out the work on the Ash tree at no cost to the Council. Members would further consider the oak tree and meet and decide on the way ahead out of meeting.

023.23 HIGHWAYS AND TRANSPORTATION

Localism Rangers Work: No further work was identified.

024.23 COMMUNITY POLICING, SAFETY AND REGULATION

Community Protection Team Report: The latest report was circulated and noted.

025.23 PARISH COUNCIL WEBSITE

The Clerk reported that the website is not functioning and the consultant who prepared and hosted it is no longer in business.

026.23 THE CORONATION OF HM KING CHARLES 111

Cllr Mrs H Dundon reported further on a family event she is planning for Monday 8 May for the Coronation weekend of 6-8 May at the Cricket Field. She has contacted

The plan would be a mix like the Summer Fete, though currently I'm having trouble getting much interest or volunteers... It seems people very much like the idea of a Fete but no one wants to actually help make it happen..... So I will be making a concerted effort to badger people into taking part over the next few weeks!!

On the fee for stalls, this honestly hasn't been discussed. Having never organised such a thing before I'm not sure what is considered normal procedure. Do we know what they normally do for the Summer Fete?

There would definitely be the option of a few inside stalls as we have full use of the hall.

Could you possibly ask anyone you know who'd be interested in a stall (or volunteering...) to email me at this address so I can add it to the list of the few who have contacted me.

The meeting closed at 8.20pm

Provision of Burial Ground Extension at St Peters Church, Great Totham

Funding Outline

The Parish Council will fund the provision of an extension to the present burial ground for the Great Totham Parish Church of St Peters. The Council will work with the Church to develop a funding plan for the whole project, from land purchase to “ready for burials”. The Council can then pay the total requirements to the Church to enable it to proceed and also hold a reserve should additional funding be required.

The project can be considered in three phases; purchase of the land, securing the site and then preparing it for burials. The following is an outline:

Outline of funding requirement

<i>Phase -1 Land Purchase:</i>	<i>Estimated Cost (£)</i>
Obtain Planning Permission	2,000
Cost of land	8,000
Legal costs/solicitors: Vendor	1,500
Legal costs/solicitors: Purchaser	1,500
Surveyor and Land Registration	1,000
Total	14,000

<i>Phase -2 Securing the site:</i>	<i>Estimated Cost (£)</i>
Public Right of Way temporary safety measures*	
Clearing the land	1,000
Fencing the boundary (temporary)	1,000
Drainage if required	
Total	2,000

*The public right of way runs and alongside the proposed extension

<i>Phase 3 - Preparing the land for burials</i>	<i>Estimated Cost (£)</i>
Grass preparation & Cultivation	
Gates	
Hedging the site* & tree planting	
Setting out spaces & graves etc	
Water supply if required	
Total	

*Hornbeam

Phase Totals	<i>Estimated Cost (£)</i>
Phase 1:	14,000
Phase 2:	2,000
Phase 3	
Total Cost of Project (£)	