MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON MONDAY 21 JULY 2014 AT 8.00 PM AT THE VILLAGE HALL

Present: Chairman: Cllr. Mrs C Adams.
Cllrs. C L Atkinson, F A Delderfield, J C Gregan, Mrs A V Heaviside and J V Keyes.

Apologies for absence: Cllrs. R L Bass, A J Gable and Mrs E Parsons.

97.14 DISCLOSURES OF INTERESTS
Cllr F A Delderfield had declared an interest in all planning applications as a member of the Maldon District Council's North-Western Area Planning Committee and would confine his role to advising on factual information where appropriate. Cllr J C Gregan declared a personal and pecuniary interest in respect of planning application FUL/MAL/14/00347 below and left the meeting during its discussion.

98.14 QUESTIONS FROM THE PUBLIC
Seven members of the public were present. Questions were asked about safety at Walden House Road as a result of inconsiderate parking making crossing the road a high risk, especially since the removal of the crossing patrol, and could more yellow lines be introduced to restrict parking. The Chairman explained that the item is on the agenda for discussion later and Cllr F A Delderfield explained the role of the Local Highways Panel and said he had asked a Highways Engineer to look at the situation in the recent past and would ask for a further visit.

99.14 MINUTES OF THE PREVIOUS MEETING
The minutes of the Meeting of the Council held on 16 June 2014 were confirmed and signed.

100.14 MATTERS ARISING FROM THE MINUTES
Standards Committee:. Cllrs J V Keyes and J C Gregan had previously expressed an interest in filling a vacancy as a parish representative on the Standards Committee at Maldon District Council whose work included examining contraventions by parish councillors. The EALC are administering the vacancy and had written with a total of five nominations, including one each from Heybridge, Purleigh and Maldon Parish/Town Councils, asking for the Council's preferred name. A list of the names was circulated during the meeting and Members were asked to indicate their preference. Cllr J C Gregan received four "votes", Cllr J V Keyes three and the other three candidates nil. Accordingly, Cllr Gregan's name will be passed to the EALC as this Council's preference.

101.14 COMMUNITY POLICING
Club Watch: The police had circulated a note about the introduction of "Club Watch" and Members were asked to pass a copy to any organisations they think might be interested. The Clerk had sent a copy to the Cricket Club.

102.14 REPORTS OF MEMBERS OF OUTSIDE BODIES AND NEWS FROM OTHER AUTHORITIES
There were no reports.

103.14 FINANCE:
Finance Report: The first quarter finance report was received and noted (A copy is appended to these minutes).
Burial Ground: The Clerk advised that he had contacted the new owner of the Hall who had instructed her agents to re-open negotiations on the on the purchase of land for extension of the burial ground.

104.14 AMENITIES
Report of the Chairman of the Committee: Cllr J V Keyes reported that grass cutting is being carried out and the grass looks in good condition. The report was received and adopted.
Cricket Net: The Cricket Club had sent details and asked for permission to upgrade the cricket practise net on its existing site and this was agreed.
The Council's Trees: The Council's contractor carrying out small works to the Council's property is also attending to some of the obvious work needed to the Council's trees. However it was identified that a more robust approach needs to be put into place for the care and maintenance of the Council's trees and it was agreed to have them properly surveyed as a start. The Clerk will investigate who might carry it out and the cost.

105.14 HIGHWAYS AND TRANSPORTATION
Rangers Scheme: It was noted that the new walkable verge needs cutting at the sides and several road signs are obscured by vegetation. A hedge is obstructing the footway in Colchester Road between the Compasses and Mill Road.
Highway Improvements: The Local Highways Panel has asked parish councils to identify and make requests for highway improvements to consider including in the programme. The closing date is 31 August and Members should contact the Clerk or bring suggestions to the next meeting. Cllr F A Delderfield advised that describing the problem is the important part which the engineers can look at to devise a solution.
Walden House Road: Cllr Mrs A V Heaviside had passed on a request from Great Totham Primary School to place/extend parking restrictions in Walden House and Goat Lodge Roads, and Catchpole Lane to improve safety. Further information from parents had been passed to Members at the meeting and representations made by them during the earlier questions session.

It was agreed to ask the engineers to re-examine the position with a view to placing double yellow lines at the area near the junctions with Catchpole Lane and Goat Lodge Road, and to recommend any other highway solution. It was noted that there appears little enforcement of the existing restriction and probable illegal parking and obstruction. Cllr Mrs A V Heaviside is to make further representations to the bus company to re-route the service buses.
Bus Services: Notes of a meeting of the parish transport meeting were received and Cllr Mrs A V Heaviside is to put a notice in the Parish Magazine about hourly and half hourly bus services.
Speedwatch: Cllr C L Atkinson reported on Speedwatch and is still awaiting dates for training. He hopes to have eight volunteers for which we will need to buy high visibility jackets.

106.14 PLANNING POLICY AND STRATEGY:
Working group: Cllr J C Gregan passed on further information which he had prepared.

Development North of Heybridge: The District Council had previously asked for dates to arrange a briefing on the "Masterplan" for development to the north of Heybridge including part of Great Totham, but this had now been superseded by events follow an initial response to the lodged LDP.
Consultation on Planning Applications: The District Council had sent a revised *response to consultation form* to be used when sending comments on planning applications. This Council had adopted a format close to that of the District Council which facilitated the transfer of data between agenda, response form and minutes and it was agreed that this format should remain in place. The District Council had also sent a list of *Local Development Plan* policies to be used in preparing consultation responses and Members were given a copy.
Sustainable Drainage: It was noted that the Essex County Council is preparing to act as the Sustainable Drainage System (SuDS) Approving Body.

107.14 CORRESPONDENCE
Correspondence included a parish update from Cllr David Finch, information about the "Lights Out" event on 4 August and notice of a reduction in size of the Ramsden Hall School (which serves the whole County).

108.14 PLANNING
Complaint: A response was received from the Chief Executive of the Maldon District Council confirming her agreement with the action points set out in this Council's letter to her. The Head of Planning Services will contact us as soon as he has an update in the legal opinion about the issue of a Certificate of Lawfulness in respect of the Stables, Colchester Road.
Conservation and Design Awards: Invitations were invited for the Conservation and Design Awards 2014. No completed projects were identified.
Appeal Notices: Appeal Notices were received in respect of MAL/13/00920, land at Captains Wood Road, and MAL/13/00710, land at Kelvedon Road.
Appeal Decision: An Appeal Decision was received in respect of MAL/13/00787, land adjacent to 68 Colchester Road. The appeal was dismissed.
Previous Applications: MAL/14/00407, Boot fairs at Braxted Park Road, was withdrawn and Mr C Heaviside sent a copy of his objections to MAL/14/00411, land adjacent to Croft Cottage. Both applications were considered by this Council at the last meeting.
Decisions: The Clerk reported on the latest Maldon District Council planning decisions. Cllrs. R L Bass and Mrs A V Heaviside were thanked for representing this Council at the Area Planning Committee on MAL/13/00786 and MAL/14/00283 respectively.
Latest applications: The applications lodged with the Maldon District Council to week ending 18 July 2014 were considered and the Council's comments were as follows:

FUL/MAL/14/00347 Laying a cable to connect a solar farm to the local electricity distribution network within a trench measuring 5.5km in length, 0.4m in width and 1.05m in depth. Electricity Cable Land South Of Beckingham Road Great Totham. The Parish Council's views on this application are: The Council objects to this proposal and recommends refusal as the construction works would cause unacceptable and unnecessary disruption in residential areas as well as having considerable undesirable disruption on and around a busy distributor road which would impact on local businesses and the local economy.

HOUSE/MAL/14/00472 Revised details to approved scheme FUL/MAL/13/01182 and refused NMA/MAL/14/00342 including small increase in height of roofs to existing out-buildings. 44 Maldon Road. The Parish Council's views on this application are: The Council has no objection to this proposal and recommends approval provided the changes have no additional impact on neighbouring properties.
HOUSE/MAL/14/00518 Proposed front extension, a garage conversion and internal alterations. Conifers Beacon Hill. The Parish Council's views on this application are: The Council has no objection to this proposal and recommends approval.
COUPA/MAL/14/00554 Conversion of office to residential units. The Old Dairy Broad Street Green Road. The Parish Council's views on this application are: The Council is unable to comment as it has not seen a copy of the plans.
FUL/MAL/14/00593 Removal of condition 2 relating to application FUL/MAL/12/01018 (Replacement dwelling) Replacement of drawing 1063.L.003C with 1063.L.003D. Spinney End Maypole Road: The Parish Council's views on this application are: The Council has no objection to this proposal and recommends approval.
FUL/MAL/14/00600 Pair of semi-detached 2 bed houses. Land Adjacent 2 Poplar Grove Chase. The Parish Council's views on this application are: The Council objects to this proposal and recommends refusal as it is for development outside of the defined settlement boundaries and any area intended for development.
HOUSE/MAL/14/00650 Erection of an open car port. 2 Poplar Grove Chase. The Parish Council's views on this application are: The Council has no objection to this proposal and recommends approval.
OUTL/MAL/14/00582 Residential Development Land Adjacent Malone Cottage, Maypole Road, Wickham Bishops. The Parish Council's views on this application are: The Council objects to this proposal and recommends refusal as it is for development outside of the defined settlement boundaries any area intended for development and would have an undesirable impact upon the countryside. It would be too intensive and over-development of the site, and cause unnecessary additional traffic on a busy through road and in the area. (These comments were subject to a vote and agreed by three votes for and two against).
For Information Only: NMA/MAL/14/00124 Application for non-material amendment following grant of Planning Permission HOUSE/MAL/10/00342 (Two storey side extension and single storey rear extension) - Change rear double doors of single storey extension to 7 foot bi fold doors. Window of single storey extension to be reduced to 1300mm x 1200mm. Flat roof to be amended/replaced by a pitched roof on single storey extension. 1 Spring Lane. - Noted.
For Information Only: NMA/MAL/14/00624 Application for non-material amendment following grant of Planning Permission FUL/MAL/13/01002 (Demolition of existing bungalow, erection of 2 storey dwelling house with basement, garages) amendments are - minor fenestration alterations, brick planter on north elevation, lower height of verandah roof, hand rails on roof apices, 2 small rooflights in front apsidal roof, glazed cupola. Mackmurdos Beacon Hill.- Noted.
FUL/MAL/14/00608 Change of use of land to residential. Erection of 2no. 4 bed detached houses with garages and 3no. 2 bed terraced houses and

associated groundworks. Land Rear Of 77-82 Maldon Road. The Parish Council's views on this application are: The Council objects to this proposal and recommends refusal as it is for development outside of the defined settlement boundaries any area intended for development and would have an undesirable impact upon the countryside and the nearby listed buildings. It would be over-development of the site on back-land with poor access to a busy distributor road.
OUT/MAL/14/00692 Erection of one dwelling. Land Rear Of Quinneys Back Lane Great Totham. The Parish Council's views on this application are: The Council objects to this proposal and recommends refusal as it is for development outside of the defined settlement boundaries any area intended for development and would have an undesirable impact upon the countryside.

109.14 CONFIRMATION OF CHEQUES
Cheques were confirmed for:

Amount (£)	Payee	Service
11.37	E-On	Bus shelter lighting – energy charge
66.00	RCCE	Annual subscription
50.00	Friends of St Peters Church	Corporate Membership Subscription
345.63	C R Potter	Salary/allowance £273.00 Broadband 27 Jun – 26 Sept £72.63

110.14 ANY OTHER URGENT BUSINESS
No matters were raised.

The meeting closed at 10.00 pm