

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON MONDAY 13 SEPTEMBER 2021 AT 7.30 PM AT THE VILLAGE HALL

Present: Chairman: Cllr. F A Delderfield

Councillors: Mrs C Adams, C L Atkinson, A J Gable, J V Keyes, J C Gegan, Mrs A V Heaviside and B S Marshall. District Councillor R Siddall in attendance.

Apologies for absence were received from Councillor Mrs H R Dundon.

083.21 DISCLOSURE OF INTERESTS

There were no disclosures.

084.21 ADJOURNMENT FOR THE PUBLIC TO SPEAK

No public were present.

085.21 MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of the Council held on 16 August 2021 were confirmed and signed.

086.21 MATTERS ARISING FROM THE MINUTES

It was noted that Essex Highways had not yet attended to a large bush obstructing the footway in Maldon Road near the junction with School Road.

In reply to the Maldon District Council's request for contacts for *Our Home, Our Future* events it was agreed to respond that: Unfortunately we do not have the resources to contact all of our organisations to ask if they are willing to volunteer and then collate positive responses. However, we attach a local list we used for consulting on our Neighbourhood Plan which one of your staff could perhaps use to invite potential volunteers.

087.21 CHAIRMAN'S ANNOUNCEMENTS, REPORTS OF OTHER BODIES AND GENERAL CORRESPONDENCE.

Information was received from: London Hearts about defibrillators; Essex Association of Local Councils about a Climate Crisis Course; and Essex County Council's Highway Highlights.

Maldon District Councillor Richard Siddall reported on the disruption of refuse and recycling services due to sickness; the closure of the Splash Park at Maldon; the CAB contract renewal; Local Development Plan options; the Conservation Awards, and the latest meetings. The Chairman thanked him for his report.

088.21 PLANNING POLICY AND STRATEGY:

Neighbourhood Plan Steering Group: The Group had an updating meeting on 31 August and discussion notes are appended to these minutes. Members noted that progress now is in the hands of the District Council

089.21 PLANNING APPLICATIONS

Planning Decisions: The Clerk reported on the latest planning decisions of the Maldon District Council.

Latest Applications: Comments on planning applications received up to week ending 10 September 2021 were as follows:

HOUSE/MAL/21/00842 Proposed single storey rear extension. The Mulberries 33 Broad Street Green Road - The Council has no comment.
<p>RES/MAL/21/00752 Reserved matters application for the approval of access, appearance, landscaping, layout & scale for the construction of 160 residential units with associated access, parking, servicing and landscaping (Phase 1 only) on approved application 15/00419/OUT (Part outline/part detailed (hybrid) application for mixed use development including:</p> <p>(i) Residential development (Use Class C3) for up to 1138 dwellings including 30% as affordable housing (Outline)</p> <p>(ii) Residential Care for up to 120 beds (Use Class C2) (Outline)</p> <p>(iii) "Neighbourhood" uses which may include retail, commercial, and community uses (Use Classes A1 and/or A2 and/or A3 and/or A4 and/or A5 and/or D1a and/or D1b) (Outline)</p> <p>(iv) Primary school and early years childcare facility (Use Class D1c) (Outline)</p> <p>(v) A relief road between Broad Street Green Road and Langford Road (Detailed element)</p> <p>(vi) Formal and informal open space (including any associated sports pavilion/clubhouse) (Use Class D2e) (Outline);</p> <p>(vii) Construction of initial gas and electricity sub-stations (Detailed); and</p> <p>(viii) All associated amenity space, landscaping, parking, servicing, utilities (other than as listed in item (vii) above), footpath and cycle links, on-site drainage, and infrastructure works (Outline).)</p> <p>Land At Broad Street Green Road And Langford Road And Maypole Road Great Totham Essex Road - The Council has no comment.</p>
HOUSE/MAL/21/00843 Proposed two storey front and side extension following removal of existing front and side extensions. 20 Colchester Road - The Council has no comment.
WTPO/MAL/21/00875 TPO 10/18 T1 Cherry Tree - Prune back by 2.5 metres. Pond House 26 Maldon Road – The Council supports the recommendations of the Tree Officer.

090.21 FINANCE

Confirmation of Payments: Payments were confirmed for:

99.50	Tom's Farm Shop	Supply of Timber slats for seat repairs
570.00	C R Potter	Salary/allowance £570.00

091.21 AMENITIES

Report of the Chairman of the Amenities Committee: Cllr C L Atkinson reported that he had procured 10 seat bars to repairs at Braxted Lane and some as spares for future replacements. He advised that the bolt holes retain water. He and Cllr. Mrs C Adams are to inspect the oak tree within the Cricket Field (near the house).

The tree probably needs to be attended to by an arboricultural expert. His report was received and adopted.

092.21 HIGHWAYS AND TRANSPORTATION

Localism Rangers Work: No work was identified but it was noted that the hedges on the B1022 and other roads are very overgrown.

Highways Devolution Scheme: The proposed scheme was noted. It was agreed that in this Parish the type of work under the scheme should continue to be carried out by County Highways.

Plains Road: A resident from Plains Road had requested a speed limit for the road and advised that other residents would support the idea. It was agreed to ask the resident to collect signatures which could be used in a subsequent application to the Essex County Council

Highways Briefing: The Essex Association of Local Councils is to hold a Highways Briefing using Zoom and Councillors Mrs Chris Adams and Colin Atkinson would take part.

Winter Salt Bags: Cllr J C Gegan reported that he has received a supply of salt bags.

093.21 COMMUNITY POLICING, SAFETY AND REGULATION

Community Protection Team Report: The latest Community Protection Officers report was received and noted. The Team had checked on the Recreation Grounds and spoken to youths and carried out school patrols.

Speedwatch: The team had carried out one check during the month. Cllr C L Atkinson had identified suitable body camera equipment for use by the volunteers and it was agreed to go ahead with the purchase of two sets.

094.21 FUTURE AGENDA ITEMS.

Arrangements for HM the Queen's Platinum Jubilee would be discussed at the next meeting of the Council on 11 October.

The meeting closed at 8.41 pm

Neighbourhood Plan Steering Group

PROCESS DISCUSSION

Regulation 14 Village and Stakeholder Consultation completed 31 January 2021

Possible expansion of the Water Treatment Plant, Broad Street Green and Rainbow Field were among issues raised

Development of the 4 documents proceeded for Regulation 15, the formal submission from the PC to the District Council.

We submitted this package to Leonie Alpin for a screening review ahead of asking the PC for their agreement to proceed. Positive feedback from her in mid-May recommended the VDS becoming Appendix A of the Plan and Consultation Statement 'very good'.

Navigus helped us tidy up the 4 docs and the PC formally agreed we could submit the package for Reg 15 on May 20th.

We thought the review of our submission was proceeding but MDC held up the HRA screening as a means of delaying the approval as they felt our housing policy was too restrictive and we needed to include new targets given their impending updates to LDP. This would have caused major delays, our own challenge to this unreasonable delay was supported strongly by Frank Delderfield and Richard Siddall. MDC finally agreed to proceed with the HRA assessment if we added the following in para 1.14

Maldon District Council has recently begun the review of the Maldon District Local Development Plan. It is recognised that an early review of the Neighbourhood Plan may be required following the adoption of the LDP, to ensure that the Neighbourhood Plan remains in conformity with the LDP.

HRA is now passed and MDC is proceeding to Regulation 16 which is a 6 to 8 week consultation of the Village and previous Consultees saying amendments are now included.

Likely start date is mid-September, they take the lead for this, we may wish to publicise? After completion and consideration of feedback MDC then decide whether we are ready to proceed.

When Reg 16 is completed we can discuss with MDC the choice of Examiner from a panel. MDC pay for this. MDC have already recommended one, Andrew Ashcroft who has done Burnham, WB, Langford and Ulting and many others. Navigus have worked with him and think he is very good. We plan to brief the PC on this. Reg 17 is the submission from MDC to the Examiner.

Our package is well understood by MDC so none of the above should be too difficult. (Navigus opinion). Our examination will probably be desk based, only controversial ones are public hearings. Examiner will come here and look around, unaccompanied and unannounced. We have the opportunity to respond to any questions raised but only to help the Examiner not rebut. The Examiner then writes up a report which we can fact check.

Reg 18 is the Examiners 'Decision Statement', when published the report can be:

1. Can proceed
2. Can proceed if modified
3. Doesn't meet, will fail, normally we would be forewarned

The Plan has substantial weight at this point.

The Plan then goes to Maldon for sign off and the final referendum can then proceed using electoral services. Voting cards will be used like an election. It just needs a simple majority for Yes. We can get the vote out but we can't campaign for a Yes vote. Reg 19 is the decision, if yes the Plan has full weight. Reg 20 is the 'Plan is Made'.

We have lost about 5 months due to MDC delays and summer holidays so rather than year end the current likely timing:

- Mid November end of Reg 16
- Examiner takes 6 weeks so maybe year end or January
- Make amendments
- MDC committee then meets on Neighbourhood Plans
- First Qtr. final referendum
- Yes or No possible April/May

Subject: Great Totham Neighbourhood Plan Submission for Reg 16

Dear Leonie,

We have agreement from the Parish Council to submit our plans to you to proceed to Reg 16, we attach the documents here, they are attached in pdf to protect the formatting, we also have the Word versions, which we will send in additional emails.

We have attached a list of who the Parish Council consulted and a response summary. Responses are included in our Consultation Statement.

Paul Mutton p.n.mutton@btinternet.com is the contact for input to the Parish Magazine, they have asked that the input be in Word format if possible.

We are collecting the details on noticeboards and whether they are A4 or A3 and will forward that shortly.