MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 12 NOVEMBER 2018 AT 7.30 PM AT THE VILLAGE HALL

Present: Chairman: Cllr. F A Delderfield.
Cllrs. Mrs C Adams, C L Atkinson, R L Bass, A J Gable, Mrs A V Heaviside, J V Keyes and B S Marshall.

Apologies for absence were received from Cllr. J C Gregan.

Councillor Mrs Peggy Midwood
The Chairman referred to the death of Mrs Peggy Midwood who became a member the Parish Council in May 1983 and served for 24 years until May 2007. She became Vice-Chairman in May 1989 and moved up to the Chair in May 1995 until May 1998. When the Council founded the Parish Yeomanry upon its centenary in December 1994 Councillor Peggy Midwood was one of the founding Yeomen. Members and the Clerk stood in silent tribute.

The funeral was planned for the following week and most Members hoped to attend and would form a *Guard of Honour* for the entrance of the cortege.

133.18 MINUTES OF THE PREVIOUS MEETING
The minutes of the Meeting of the Council held on 8 October 2018 were confirmed and signed. The Chairman thanked Cllr Mrs Adams for chairing the meeting in his absence.

134.18 DISCLOSURES OF INTEREST
The Chairman reminded Members that, in common with other local authorities, this item is placed high on the agenda to give Members the earliest opportunity to declare known interests in items set out for later discussion; notwithstanding that they should also declare interests as soon as they become aware should the need arise throughout the meeting. There were no disclosures.

Members were also reminded to review and update if necessary their interests recorded in the Register of Interests and which they are required to declare under the Localism Act 2011 and the Council's Code of Conduct.

135.18 ADJOURNMENT FOR THE PUBLIC TO SPEAK
No Members of the public were present.

136.18 CHAIRMAN'S ANNOUNCEMENTS, REPORTS OF OTHER BODIES AND GENERAL CORRESPONDENCE.
Information was received about the new programme of Heritage Winter talks which are held once a month at Maldon from November to March.

137.18 MATTERS ARISING FROM THE MINUTES
Colchester Road Footway and Advertising: Cllr R L Bass gave an update on the positioning of old taxi's displaying advertisements and possible obstruction of a footway, on land between the Village Hall and Beckingham Road, and action that may be taken. The landowners had attended the September meeting seeking information and it was agreed to advise them on the two issues and suggest they take action as follows:

1. Using the taxis in this way may require planning permission. If this is the case, and if no application is made, then it is likely that enforcement action will be taken.

2. Although the verge from the Village Hall to the Beckingham Road junction was made suitable for pedestrian use a few years ago, it was not necessary to continue the walkable section over the front of this area of land since the public had enjoyed passing and repassing over it behind the verge for a number of years. It may be that the new fencing erected there obstructs some of them, say with pushchairs, using the established route.

Resolution of the two issues will involve both the District and County Councils and before any further action is taken the Parish Council thought that we should write and make you aware of the position and ask about your intentions. The simplest solution would be to remove the taxis and advertisements; and to free the pedestrian route of obstruction.

138.18 PLANNING POLICY AND STRATEGY:
Neighbourhood Plan Steering Group: A briefing note from the Steering Group was received and noted. A copy is appended to these minutes.

139.18 PLANNING APPLICATIONS
Tree Preservation Orders: Confirmation of Tree Preservation Orders without modification were received in respect of trees at 5 Mount Lodge Chase and 26 Maldon Road.
Planning Decisions: The Clerk reported on the latest planning decisions.
Latest Applications: Comments on planning applications received up to week ending 9 November 2018 were as follows:

FUL/MAL/18/01180 Refurbishment and extension of existing cottage (demolition of 1990's extension) and courtyard housing scheme of six new, accessible 2 bedroom homes. Maltings Cottage, Maypole Road, Great Totham:

Maltings Cottage is of historic interest. Essex was known as a malting county due to the soil and climate being ideal for growing grain and there were many small malting houses carrying out the floor malting process, usually situated on farms. Only a few of them survive and the older part of Maltings Cottage is one of them and as such is a building of significant local historic interest an example of a rural industry. It was originally part of Maltings Farm, It has a malting floor in the long low part of the building, deliberately positioned close to the carriageway to assist unloading of the grain through the small hatches. Here the grain would be steeped in water until it sprouted and then drained before being moved to the kiln, with its distinctive shape at the end of the building, for drying.



It was in use by 1821 when a Mrs Gentry had it and Isaac Burrell was the Maltster in 1871. It later closed as the malting industry consolidated and centralised near the railways and waterways. The Maltings became a cottage occupied in the early 20th century by Thomas Bickmore, a Jobmaster. A modern extension has been added; deliberately not an alteration of the original structure but linked in such a way that its presence avoids conflict with the original building.

The site is in Great Totham adjacent to the parish boundary with Wickham Bishops and outside of the defined settlement boundaries of both parishes. The proposed development, by reason of its position, size, design and external appearance, would cause considerable harm to the heritage asset which would materially and adversely affect its significance, and represent an intrusive development, out of scale and character with the prevailing pattern of development in the locality.

Its unsympathetic scale and form would not protect or enhance the natural or built environment. It would have an unacceptably intrusive urbanising effect upon the site as well as having a serious and adverse effect on the amenities enjoyed by occupiers of neighbouring property.

The proposal would be contrary to policies D1, D2, D3, H4 and S8 of the Maldon District Local Development Plan and guidance contained within the National Planning Policy Framework. The Parish Council recommends refusal.

FUL/MAL/18/01191 One exemplar custom-built dwelling. Land North Of Poplar Grove Chase - The proposed development is outside of the approved development limits for Great Totham and in any event constitutes unacceptable constitutes back-land development inappropriate for a the location. It is excessive in scale, form and mass and would be out of character with the surrounding area. The proposed development would therefore be contrary to the Maldon District Local Development Plan policies BE1, CC6, CC7, S8, D1 and H4. The Council recommends refusal.

HOUSE/MAL/18/01241 Proposed single storey extensions to front and rear of existing dwelling and first floor front extension. 43 Catchpole Lane – The Council has no objection.

LDP/MAL/18/01270 Claim for lawful development certificate for proposed single storey side extension. Chasefield Farm 64 Walden House Road – The Council has no evidence.

140.18 FINANCE:
Confirmation of Payments: Payments were confirmed for:

Amount £	Payee	Service
215.00	Maldon District Council	Road Closure Order for Beacon lighting
66.22	Mr K Bennett	Sealable sleeves for Neighbourhood Plan questionnaire
112.01	Silicon Alley	Paper and printer ink (32.50 net for Beacon event)
50.00	Essex Assoc. of Local Councils	Clerk's Data Protection legislation workshop
1,114.80	Colt Press	Printing, binding and numbering Neighbourhood Plan questionnaires; Supply and printing of two banners.

736.79	Maldon District Council	Grass cutting weeks 27 to 39
5.00	Toms Farm Shop	Timber for cable supports for Beacon lighting.
464.32	C R Potter (Beacon Lighting)	Salary/allowance £444.00 Screwfix Batteries for PA system & securing tape for cable supports. £12.28 Road closure notice to residents £8.04

141.18 AMENITIES
Report of the Chairman of the Amenities Committee: Cllr C L Atkinson reported that the seat in Kelvedon Road has now been repaired. A problem had arisen with fixings. Cllr B S Marshall was thanked for carrying out the work. The report was received and adopted.
Hedge Cutting: The hedge cutting contractor is due to cut the hedges.

142.18 HIGHWAYS AND TRANSPORTATION
Localism Rangers Work: There were no new items.
Overgrown Hedges and Verges, Back Lane: Following a complaint from a Wickham Bishops resident overgrown hedges and verges at Back Lane were reported as a highway fault and they have now been cut back.

143.18 COMMUNITY POLICING, SAFETY AND REGULATION
Speedwatch Report: Cllr C L Atkinson gave a report on the latest Speedwatch activity.
Community Protection Team Report: Dog fouling at Bull Green will be included in the Community Protection Officers patrols.
Rough Sleepers: The Maldon District Council is carrying out the Annual Rough Sleepers Estimate on 22 November. Members will advise the Clerk of any cases about which they become aware.

144.18 WW1 CENTENARY COMMEMORATIONS
Battles Over - Great Totham Beacon Lighting: The Beacon was lit as arranged on 11 November with about 350 people in attendance. The event involved the Parish Councils, Churches and Organisations from the four Beacon Hill Parishes of Great Totham, Wickham Bishops, and Great and Little Braxted. Cllr J V Keyes organised the firing party and road closure and others involved, to whom thanks are due, are named in the programme, a copy of which is attached to these minutes. The question of whether the Council should have had to pay for the road closure order was raised and the Clerk will enquire at the District Council.

Members expressed appreciation to the Clerk who organised this event and the Council's part in the Remembrance Service.

Solitary Soldier: The Soldier continues visiting organisations and locations and is being coordinated and Cllrs C L Atkinson and B S Marshall were thanked for moving it. A location to store (or display) it needs to be found and Cllr Mrs A V Heaviside will enquire of the Church.

145.18 ANY OTHER URGENT BUSINESS
There were no items and the meeting closed at 8.19 pm

Neighbourhood Plan Steering Group
Briefing note for Parish Council – 12 November 2018

Questionnaire progress

As of 12 November we have had 334 surveys returned, these contain responses from 557 people over the age of 18. This represents over 30% of those delivered. 259 have been returned in hard copy, 75 have been completed online. Volunteers from the Steering Group are manually inputting the paper data into the Survey Monkey database. On the face of it, this is a very powerful tool and automatically presents the results in a variety of formats from ordinary percentages to graphs. The software then allows you to export the data to an Excel Spreadsheet for more detailed sorting and analysis.

The three survey updates that we have posted on the various facebook pages regularly attract over 500 views and well in excess of 150 engagements (where people have gone for a more detailed look, or 'shared' the news.
The website has been updated and is much more current with a nicer look and feel. A big thank you to Mark Crisell from Goat Lodge Road who has volunteered to manage it.

News of the survey has spread far and wide, we have had requests for survey access from residents temporarily located in the United States and South Korea. The power of the internet and social media!
Residents have provided useful feedback on the questionnaire:
"Well thought out, professional, beautifully presented and easy to complete"
"Thank you for all your hard work involving the residents of Great Totham in the future plans for the village. It really is a great place to live"
"Thank you for consulting us on the future of Great Totham. I don't envy your position and the decisions you have to make but I believe it is something that needs doing".

Plan for November/December

In the run up to the November SG meeting we will be busy collating survey data. We are planning to invite our consultant, Chris Bowden to the next Steering Group meeting. To get the best value for money at the SG meeting we are planning to hold a separate meeting with Chris so that we can have a more targeted session with the wider Steering Group. There is budgetary provision for Chris's attendance at 4 SG meetings and although this may have an impact on his future interactions with the group, we believe this will pay dividends in the longer term.

Beacons of Light

1918 - 2018

If you are reading this at the Beacon site you are at highest beacon in the Maldon and one of the highest beacons in Essex. The Great Totham Beacon is part of Beacons of Light involving around 1,300 beacons being lit across the Nation at 7.00 pm on 11 November 2018 to commemorate the ending of the Great War on this day 100 year ago. The four Beacon Hill Parishes of Little and Great Braxted, Great Totham and Wickham Bishops join together for this historic occasion.

Beacons were the technology for the widespread transmission of a warning but now they are lit to mark important national events. This modern copy of the Beacon was erected here in 1988 by Maldon District Council and is owned and maintained by Great Totham Parish Council. It was first lit on 19 July 1988 to celebrate the 400th anniversary of the defeat of the Spanish Armada. Tonight will be the ninth lighting.

Local organisations represented here tonight existed in the Great War or soon after; the parish churches for centuries, the Barn since before 1843, the parish councils for twenty years, the WI and British Legion formed in response to the War.

Most people here tonight will have had an ancestor serving in the armed forces and many will have lost them. Joanna Phillibrown (Newton) native of Great Totham, living at Wickham Bishops, will represent them by lighting the beacon for us. Jo had two great uncles killed: Charles Henry Ballard, Royal Navy, on her mother's side and Walter Newton, Royal Garrison Artillery on her father's, both from Great Totham. A generation on, Jo's daughter Jessica who is reading part of the Exhortation had a third ancestor lost through her father Richard, Cyril Phillibrown, Royal Garrison Artillery.

Programme

- 6.30 pm Introduction – Clive Potter, Clerk to Great Totham Parish Council
- In Flanders Fields – Linda Keyes, Poppy Appeal Organiser for Great Totham.
- Act of Remembrance: - The Rev. Hilary Le Save, Rev. Sue Gods mark and Elder Mr Bob Bell
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- The Fallen of the Beacon Hill Parishes remembered by the Chairmen of the four Parish Councils:
    - Little Braxted – Councillor Clare Dobie, Vice-Chairman
    - Great Braxted – Councillor Ken Hornet, Chairman
    - Wickham Bishops – Councillor Mandy Michelson, Chairman
    - Great Totham - Councillor Frank Delderfield BEM, Chairman
- 6.50 pm The Last Post
- The Exhortation: (Chris Adams, Vice-Chairman Great Totham Parish Council & Village Hall Chairmen and Jessica Phillibrown resident of Wickham Bishops.)
- Silence
- The Kohima Epitaph (Sue Pulford, Wickham Bishops, President, Great Totham WI)
- The National Anthem
- 7.00 pm Beacon Lighting (Jo Phillibrown resident of Wickham Bishops assisted by John Keyes who arranged the Beacon loading.)



Rule, Britannia! Chorus
Rule, Britannia! Britannia, rule the waves!
Britons never, never, never shall be slaves.

Jerusalem
And did those feet in ancient time
Walk upon England's mountain green?
And was the holy Lamb of God
On England's pleasant pastures seen?
And did the countenance divine
Shine forth upon our clouded hills?
And was Jerusalem builded here
Among those dark satanic mills?

Bring me my bow of burning gold!
Bring me my arrows of desire!
Bring me my spear! O clouds, unfold!
Bring me my chariot of fire!
I will not cease from mental fight,
Nor shall my sword sleep in my hand,
Till we have built Jerusalem
In England's green and pleasant land

Land of Hope and Glory
Land of hope and glory, mother of the free
How shall we extol thee, who are born of thee?
Wider still and wider shall thy bounds be set
God, who made thee mighty, make thee mightier yet
God, who made thee mighty, make thee mightier yet

The Council would like to thank all of those mentioned in the programme and; Patrick and Jane Jennings for the electricity supply; Colin Ashby, Paul Alderton, Brian Marshall, Robert Potter and Barbara Warner for preparation and clearing up work; Arrow Taxis for the mini-bus; Albert Gable and others for programme distribution.



BEACONS OF LIGHT 2018

The Great Totham Beacon

The Beacon Hill Parishes of Little Braxted, Great Braxted, Wickham Bishops and Great Totham are joining together at the Beacon to commemorate the ending of the First World War 100 years ago.

7.00pm 11 November 2018

