MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON MONDAY 18 NOVEMBER 2019 AT 7.30 PM AT THE VILLAGE HALL

Chairman: Cllr F A Delderfield.
Councillors: Mrs C Adams, C L Atkinson, A J Gable, J C Gregan, Mrs A V Heaviside, J V Keyes and B S Marshall. Maldon District Cllr R H Siddall.

Apologies for absence were received from Cllr. R L Bass.

129.19 MINUTES OF THE PREVIOUS MEETING
The minutes of a meeting of the Council held on 21 October 2019 were confirmed and signed.

130.19 DISCLOSURES OF INTEREST
The Chairman reminded Members that, in common with other local authorities, this item is placed high on the agenda to give Members the earliest opportunity to declare known interests in items set out for later discussion; notwithstanding that they should also declare interests as soon as they become aware should the need arise throughout the meeting. There were no disclosures.

Members were also reminded to review and update their interests recorded in the Register of Interests and which they are required to declare under the Localism Act 2011 and the Council's Code of Conduct.

131.19 ADJOURNMENT FOR THE PUBLIC TO SPEAK
Twelve members of the public were present. Two spoke about the High Court judgement [see Minute 135.19 below] on a restrictive covenant on land at Hall Road. The Chairman advised there is no further action available regarding the decision but the site will be subject to a detailed planning application: Cllr R Siddall spoke about the development process and legislation; Mr Kevin Bennett spoke about a request to the Council to fund a local website.

132.19 CHAIRMAN'S ANNOUNCEMENTS, REPORTS OF OTHER BODIES AND GENERAL CORRESPONDENCE.
Notice of the forthcoming parliamentary election and period of Purdah from 7 November to 13 December was received and information about the role of Advanced Medical practitioners in the NHS in Mid and South Essex; the change of date the early bank holiday from 4th to 8th May in 2020 to mark the 75th anniversary of VE Day was noted. The Beacon is usually lit on such occasions.

Cllr. R Siddall gave an update on Maldon District Council matters including transformation of the Council and Council Office accommodation; a new commercial strategy; and the Crime and Disorder Committee - The Police intend to be more visible and attend parish council meetings. Cllr J V Keyes (also a District Councillor) had nothing to add.

133.19 MATTERS ARISING FROM THE MINUTES
There were no matters arising.

134.19 PLANNING POLICY AND STRATEGY:
Neighbourhood Plan Steering Group: The report of the meeting on 5 November 2019 was received and noted. A copy is appended to these minutes.

Langford and Ulting Neighbourhood Plan: Notice of a consultation on the Langford and Ulting pre-submission draft Neighbourhood Plan was received.
Neighbourhood Planning Guide: Notice of an updated Neighbourhood Planning Guide from Essex County Council was received.
Superfast Essex: Notice of Superfast Essex Engagement event was received

135.19 PLANNING APPLICATIONS
Lands Tribunal Application: A High Court judgement of The Upper Tribunal (Lands Chamber) was noted on an application under the Law of Property Act 1925 to discharge a restrictive covenant between Malcolm, Daniel and Richard Payne and Maldon District Council on land in Hall Road. The judgement of the Court is to order the modification of the covenant in respect of that part of the land subject to the outline planning permission granted on appeal under OUT/MAL/16/00289, conditional upon a section 106 agreement for the provision of affordable housing. The decision of the Court is final.
Planning Appeal Decisions: Notice was received of an appeal decision in respect of MAL/15/00419, Land at Broad Street Green Road, Maypole Road and Langford Road [Great Totham, Heybridge and Langford parishes]. The appeal was allowed.
Planning Decisions: The Clerk reported on the latest planning decisions.
Latest Applications: Comments on planning applications received up to week ending 15 November 2019 were as follows:

WTPO/MAL/19/00954 T1 - Remove deadwood. T2 - Raise crown (lower small branches) by 2m. T3 -Raise crown by 2m (lower small branches) and cut back crown 2m from house T5 -T8 - Remove lover branches to improve shape of trees as they mature removing lower small branches of 50mm or less no more than crown raising of 2m. T7 - Raise crown 2m and remove deadwood. The Oaks Colchester Road – No comment but the Council supports the views of the Tree Officer.

FUL/MAL/19/00992 Change of use from B1 (Offices) to D1 (Nursery). Unit 7 Howells Farm Maypole Road – No comment.

HOUSE/MAL/19/01133 Single storey rear extension, conversion of existing garage to provide en-suite to master bedroom and small home office and addition of a front porch/entrance hall. Jade Cottage Chapel Road – No comment.

136.19 FINANCE:
Confirmation of Payments: Payments were confirmed for:

Amount (£)	Payee	Service
27.22	E- On	Bus shelter lighting 1 Jul-30 Sep 2019
570.00	C R Potter	Salary/allowance

Community Website: Mr P Mutton has requested £200 a year funding for hosting a community website developed from an existing website called tothamonline. The recent neighbourhood plan open weekend indicated that although the parish magazine contains lots of information it is not necessarily the first point of contact for the younger generation. The Parish Council is currently having a new website designed and it was decided to defer a decision on funding a second website until this is operational and considered for including community events.

137.19 AMENITIES
Report of the Chairman of the Amenities Committee: There was no report.
Tree Planting: The Clerk referred to the *Be A Tree Angel* campaign by the Daily Mail, for a greener Britain. It was agreed to look at our sites with a view to additional planting.

138.19 HIGHWAYS AND TRANSPORTATION
Localism Rangers Work: No further work was identified.
Highways Panel: Cllr. I Wardrop from Wickham Bishops Parish Council reported on a meeting with Essex Highways about Wickham Bishops highway issues during which he was able to express support for this Council's application for the Five Corners area improvements. Cllr. R Siddall has also advised that the Safer Roads Team may include the site as part of Casualty Reduction in 2020/21.
Public Rights of Way: Information from Essex Highways on replacement field gates and an additional gate the FP3 Maldon Road to Goat Lodge Road public right of way was received and noted.

139.19 COMMUNITY POLICING, SAFETY AND REGULATION
Community Protection Team Report: The October report was received and noted.
Essex County Fire and Rescue Service: A Public Consultation is taking place and can be completed on-line.
Rough Sleepers: The Annual Rough Sleepers Estimate will be made from 22.00 on 27th to 06.00 on 28th November. Members will advise the Clerk if they have any observations.

140.19 ANY OTHER URGENT BUSINESS AND FUTURE AGENDA ITEMS
Notice Boards: It was agreed to consider the Council's notice boards in the next estimates.

The meeting closed at 8.21 pm

Next Meeting: Council 16 December

Great Totham Neighbourhood Plan Steering Group
Notes of Meeting held 5th November 2019 at The Honywood

Present: Kevin Bennett, Graham Thorne, RoyMcPherson, Bob Tarpey, Paul Firman, Vicki Heaviside, Albert Gable, Mike Powell, Andy Boorman

Apologies: Paul Mutton, Christine Adams, Nikki Smith

Chairman's Opening Remarks: Opening the meeting Kevin thanked all present and complimented them on the level and quality of work produced to date. This was a tough phase of the project but progress continued. Draft documents on all topics were coming along well.

Kevin and Graham were attending another RCCE Training Event on 9th November which fitted well with we are. Following that we would begin to engage in a detailed manner with our consultant and take stock. We would look to give Navigus our work to date by mid/late November and get feedback. This should avoid unnecessary work on our part.

There was evidence from a number of sources that developers were now specifically targeting villages without Neighbourhood Plans, proof if needed of the importance of our work.

Minutes of 8th October Meeting: These were agreed. All actions would be dealt with via the Agenda.

Parish Matters: Nothing to report.

Finance: Position satisfactory. No change from last meeting. Roy McPherson asked if any application for funds from the Heybridge development had been sought. Answer: Not as yet.

Housing Needs Survey: Delivery was almost complete. 101 responses (8.5% already received).

Working Groups

Housing: Draft paper is looking good with some work still to do. The Needs Survey results would need to be integrated into it.

Environment: Work continues on the evidence base. Andy was counselled to await meeting with Navigus before taking matters much further. He had identified another potential local green space. He asked that Group members give him their views particularly on Buffer Zones 4/4A and 5/5A to the south of the village on the Heybridge border. Kevin had asked Leonie Alpin for her thoughts on this and would chase a response.

Transport: Draft report has been produced but there is an impasse regarding a Totham North –South foot and cycle link. There was considerable discussion and eventually it was decided that work on a proper feasible proposal should continue. This needed to remain a Group aspiration even if not fully worked up and funded by the time the Plan was made. Bob agreed to produce a preferred Alternative A and a back up Alternative B that is less direct and identify the open issues with both. Requesting funding from the Heybridge developments should be considered. There might well be other "Open Issues" of this nature.

Community: Draft paper now produced. The level and scope of village activity had been a pleasant surprise to all. What was now needed was a single point of access to, and overview of, village life. Kevin, Paul and Mark Crisell are meeting on Monday 11th November to discuss options for a community website. An update will be provided at the next meeting where we hope to have outline costs and a timeline. We note that we may have to provide 3 quotations.

Village Design Statement: Graham reported that the draft text was now virtually complete. The main issues now were those of formatting, layout and illustrations. He needed help with this and would arrange a meeting to discuss.

Publicity: Discussed under Community.

Village Fete: Taking place on 27th June 2020, this seemed an ideal time and location to present Plan and progress to the wider community. A stall had been booked.

AOB: Nothing to raise. N**ext Meetings**: **3rd December** and **7th January**, at Honywood.