MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON MONDAY 12 DECEMBER 2022 AT 7.30 PM AT THE VILLAGE HALL

Present: Councillor F A Delderfield (Chairman)
Councillors: Mrs C Adams, C L Atkinson, Mrs H R Dundon, A J Gable, J C Gregan, Mrs A V Heaviside, J V Keyes and B S Marshall.

137.22 DISCLOSURES OF INTERESTS
There were no disclosures.

138.22 ADJOURNMENT FOR THE PUBLIC TO SPEAK
No members of the public were present.

139.22 MINUTES OF THE PREVIOUS MEETINGS
The minutes of the Meeting of the Council held on 14 November 2022 were confirmed and signed after amending Minute 128.22 to clarify that the Council would draw up a lease or letter of understanding at the appropriate time before the Croquet Club committed to expenditure.

140.22 MATTERS ARISING FROM THE MINUTES
There were no matters arising.

141.22 CHAIRMAN'S ANNOUNCEMENTS, REPORTS OF OTHER BODIES AND GENERAL CORRESPONDENCE.
There were no matters to report.

142.22 PLANNING POLICY AND STRATEGY:
There were no matters to report.

143.22 PLANNING APPLICATIONS
Planning Appeals:
The date for the hearing of an appeal in respect of **OUT/MAL/21/01330** (Land off Maldon Road for 80 dwellings) has been set for 17 January 2023 and it was decided that as the Council's letter to the Planning Inspector has been submitted it is not necessary to attend in person.

Notice of appeals in respect of the following applications was received and noted:

OUT/MAL/22/00502 Outline application for single detached dwelling consisting of four bedroom and detached garage. Pingles 7 Beacon Hill.

MAL/22/00646 Erection of four dwelling houses and associated garages and alterations and extension of the existing access. Land adjacent to Oaklands, Kelvedon Road. [Note: the site is actually in the civil parish of Great Totham]

Planning Decisions: The Clerk reported on the latest planning decisions of the Maldon District Council.

Latest Applications: Comments on planning applications received up to week ending 9 December 2022 were as follows:

Note: The Parish Council receives notification of and may give its views on planning applications, in accordance with planning legislation, policy and local plans. The Maldon District Council is responsible for making decisions on them.

Comments made on the following applications to meet deadlines were confirmed:

HOUSE/MAL/22/01089 Second storey extension to front elevation 24 Seagers Great Totham Essex CM9 8PB – The Council has no comment.
HOUSE/MAL/22/01118 Demolish existing garage and rear lean to sun room. Construct new single storey side extension with new pitched roof and flat roof over. Decrease size of existing porch with new pitched roof installed. With associated internal alterations. Jeanne 24 Walden House Road – The Council raises no objection to the principle of the development provided that adequate space remains for manoeuvring and parking vehicles within the curtilage of the property and off the highway

Comments on new applications received at the time of publishing the agenda:

HOUSE/MAL/22/00862 Demolition of a 20th Century conservatory and the construction of new single storey side extension. Roundbush Farm Colchester Road – The Council has no comment.
LBC/MAL/22/00863 Demolition of a 20th Century conservatory and the construction of new single storey side extension. Internal modifications to the existing kitchen, alterations to 20th Century rear south facade windows and the creation of a new doorway through the east wall of the main house to the new extension. Roundbush Farm Colchester Road – The Council is mindful of the historic nature of this property and fully supports the views of the Conservation Officer.
VAR/MAL/22/01131 Variation of condition 2 on approved planning permission 03/01310/FUL (Erection of extension to existing side extension with provision of pitched roof over, single storey rear extension and erection of detached garage.) 31 Staplers Heath – The Council has no comment.
PROW/MAL/22/00324 Temporary diversion of PROW 19 and PROW 17. Land At Broad Street Green Road And Langford Road And Maypole Road – The Council has no objection and notes that the proposal is for a permanent diversion and not temporary as described.
RESM/MAL/22/01094 Reserved matters application for the approval of access, appearance, landscaping, layout & scale for erection of three brick-built electricity substations together with associated hard and soft landscaping and a service layby pursuant to planning application 15/00419/OUT allowed on appeal

APP/X1545/W/19/3230267. Land At Broad Street Green Road And Langford Road And Maypole Road – The Council has no comment.
WTPO/MAL/22/01153 T1 - Walnut - Linear reduction of crown by up to 3m and raise crown over garden to give up to 3m clearance. The Prince Of Wales Public House, Prince Of Wales Road - We raise no objection provided the work is carried out in accordance with the Tree Officer's recommendations

144.22 FINANCE
Confirmation of Payments: Payments were confirmed for:

Amount (£)	Payee	Service
139.00	Society of Local Council Clerks	Clerk's annual membership fee
376.20	R & G Mann	Hedge Cutting 4 November 2022
831.40	C R Potter	Salary/allowance 820.00 Postage Stamps 11.40

Precept for 2023/24: Members confirmed and agreed that the Parish Council precept level will not increase and will remain at £13.36 for a Band D Household. A finance report is attached.
Provision of Burial Ground: A planning opinion from the District Council is still awaited and is delayed until after the end of November.

145.22 AMENITIES
Report of the Chairman of the Amenities Committee: Cllr C L Atkinson reported that he had removed the solitary solders from the Village signs and now has them in storage. He is investigating the presence of a skip placed in School Road near the junction with Hall Road. The report was received and adopted.

146.22 HIGHWAYS AND TRANSPORTATION
Localism Rangers Work: No further work was identified.
Speed Indicator Equipment: The Clerk is seeking a second estimate of cost but has not been able to find a suitable alternative yet. There appears to be very few manufacturers in this field.
Public Footpath: Cllr Mrs A V Heaviside advised that she will bring a footpath matter to the next meeting.

147.22 COMMUNITY POLICING, SAFETY AND REGULATION
Community Protection Team Report: The latest report was circulated and noted.
Speedwatch: Cllr C L Atkinson advised that there were no speed checks carried out since the last meeting.

148.22 VOLUNTEERS
Members invited Speedwatch and litter picking volunteers to join them at the Prince of Wales Public House for a festive event in recognition of their valuable contribution to the community.

The meeting closed at 8.30pm

Next Meeting: Meeting of the Council 16 January 2023.

2021/22		REVENUE ESTIMATES	2022/23			2023/24
			Approved	Revised	Actual	Draft
Actual		EXPENDITURE (£)	Estimate	Estimate	To 30 Nov	Estimate
	Ref	**General Administration**				
6,830	10	Clerk's Salary/Allowance	6830	9,830	6,560	9,830
851	11	Insurances	1,400	1,400	0	1,500
0	12	Audit Fee	200	200	0	200
288	13	Hire of Meeting Halls	500	500	0	550
781	14	Website & Broadband	800	800	610	800
31	15	Postage & sundry items	25	25	0	30
0	16	Stationery,paper, inks etc	20	20	100	50
50	17	Remembrance Day Wreath	50	50	50	50
641	18	Essex Association of Local Councils	650	650	643	660
263	19	Subscriptions	250	250	61	250
0	20	Election Costs	0	0	0	500
218	21	Chairman's Allowance	225	225	0	250
22	22	Other General Expenses	0	0	0	0
9,974		**Sub-total**	**10,950**	**13,950**	**8,023**	**14,670**
		Amenities				
3,200	30	Grass Cutting Contract	3,400	3,200	1,600	3,630
314	31	Hedge Cutting Contract	300	314	0	350
300	32	Tree/Hedge planting/maintenance	500	700	115	500
579	34	Playground Inspection/Maintenance	400	1,000	458	1,000
100	35	Public Seats	300	100	0	0
111	36	Bus shelters/Telephone Box	160	160	116	100
0	38	Flower Beds	50	0	0	0
0	39	Litter Control	0	0	0	0
0	40	Flower Festivals	0	0	0	50
279	41	Gen repairs & maintenance	250	500	0	250
4,883		**Sub-total**	**5,360**	**5,974**	**2,289**	**5,880**
		Regulation & Enforcement				
152	57	Speedwatch Scheme	200	200	39	200
2,420	63	Community Protection Team	2,200	2,500	1,078	2,700
2,571		**Sub-total**	**2,400**	**2,700**	**1,117**	**2,900**
		Projects & Other Expenditure				
1,050	50	Neighbourhood Plan (General Fund)	2,400	250	0	0
0	51	Neighbourhood Plan (Grant Fund)	0	0	0	0
0	52	Royal Events/Beacon Lighting Etc	500	757	757	1,000
0	54	Replace Village Signs	2,700	3,960	3,960	0
0	55	Develop Website	0	0	0	0
0	56	Paint telephone kiosk	100	100	0	0
0	58	Speed display equipment	6,000	6,000	0	0
1,372	65	New Notice Board	0	0	0	0
2,422		**Sub-total**	**11,700**	**11,067**	**4,717**	**1,000**
19,850		**TOTAL EXPENDITURE**	**30,410**	**33,691**	**16,147**	**24,450**
		INCOME (£)				
3		Interest - Income Bonds	30	30	7	30
3		Interest - Bank Accounts	40	40	2	20
12		Rents & Wayleaves	12	12	0	0
0		Neighbourhood Plan Grant	0	0	0	0
0		Other/ Village sign Insurance claim	0	1,730	1,730	0
18		**TOTAL INCOME (£)**	**82**	**1,812**	**1,739**	**50**
19,832		**NET EXPENDITURE (£)**	30,328	31,879	14,408	24,400

2021/22		2022/23			2023/24
	COUNCIL TAX PRECEPT SUMMARY	**Approved**	**Revised**	**Actual to**	**Draft**
Actual		**Estimate**	**Estimate**	**30 Sept**	**Estimate**
28,868	Opening Revenue Balance	20,875	26,139	26,139	26,139
17,102	Add PRECEPT	17,054	17,054	17,054	17,243
		0	0		
45,970		37,929	43,193	43,193	43,382
19,832	deduct NET EXP./add NET INCOME	30,328	31,879	14,408	24,400
0	Transfer TO Reserve Fund (1)	0	0		
0	Transfer TO Reserve Fund (2)	0	0		
0	Transfer FROM Reserve Fund	0	0		
26,139	**Closing Revenue Balance (£)**	**7,601**	**11,314**	**28,785**	**18,982**
1280.1	Tax Base for Band D Household	1276.5	1276.5	1276.5	1276.5
£13.36	Band D Household Charge/Precept	£13.36	£13.36	£13.36	£13.36
2021/22			**2022/23**		
	REVENUE RESERVE	**Approved**	**Revised**	**Estimated**	**Estimated**
Actual		**Estimate**		**Outturn**	**Outturn**
504	Jubilee RG - Changing Hut Insurance	504	504	504	504
32,324	Burial Ground Extension (Note 1 below)	32,324	32,324	32,324	32,324
8,692	General (Note 2 below)	8,692	8,692	8,692	8,692
0	Redeemed Treasury Stock 10 Sept 19	0	0	0	0
41,520	**Total**	**41,520**	**41,520**	**41,520**	**41,520**
Note 1.					
This reserve comprises £17,895 from redeemed Treasury Stock plus £2,105 from earlier revenue reserves adjustments and £9,324 from previous general balances. A further £3,000 is transferred from the 2020/21 general balances.					
Note 2					
The general reserve not earmarked.					
	LONG TERM RESERVE & INVESTMENTS				
3,000	Funds from Historic Land Sales	3,000	3,000	3,000	3,000
	Redemption of Treasury Stock*	0			
	Re-valuation Adjustment	0			
3,000	**NET LONG TERM RESERVE FUNDS**	**3,000**	**3,000**	**3,000**	**3,000**
	THE COUNCIL'S INVESTMENTS				
0	Treasury Stock*	0	0	0	0
3,000	Nat Savings Income Bond	3,000	3,000	3,000	3,000
3,000	**Total** (to agree with net funds above)	**3,000**	**3,000**	**3,000**	**3,000**
	* See Assets Register for details				